

ATTENDANCE

We want to see every child, every day!



WHY IS GOOD ATTENDANCE SO IMPORTANT?

1. To build and maintain friendships with peers
2. To develop excellent social skills and feel a part of a school community
3. To keep up with and enjoy new learning that is happening in school every day.
4. To avoid falling behind the rest of the class and missing key learning happening.

HOLIDAYS DURING TERM TIME

Schools are not authorised to grant holidays during term time unless there are exceptional circumstances.

The school and the Multi-Academy Trust determine what constitutes exceptional circumstances.

Unauthorised holidays during term time can result in penalty notices and fines.

Click the logo for more information about fines from Derbyshire County Council.



LEGAL RESPONSIBILITIES

Your legal responsibility as a parent or carer is to ensure that your child or children of school age receive a suitable full-time education, by either enrolling your child or children at a school or by making other arrangements such as elective home education.

Once enrolled at a school, it remains the parent or carer's legal responsibility to ensure that their child attends school regularly and arrives on time each day.

Parents and carers are encouraged to maintain good attendance by:

1. making sure they and their child understand the importance of school attendance and punctuality and know what the school rules are
2. talking to the school to discuss what support is available if your child has any issues which could affect attendance levels
3. avoiding making appointments during the school day, and if this is unavoidable, provide evidence (where possible) that an appointment was attended - this will enable the school to authorise the absence
4. not taking holidays during school term-time



AWARDS AND REWARDS



Weekly Class Winners celebrated in assembly!

Attendance Trophy for the Week

An extra treat voted for by the class.

COMMUNICATION

Call us on 01773 811465 by 8.30am to inform us of your child's absence.

If we don't hear from you, we will contact you via text and/or phone call.

Home visits may also be carried out.

ATTENDANCE



*Every Child,
Every Day*

ABSENCES



1. Calling the School Office on 01773 811 465 and reporting the reason for absence.

You may be asked for medical evidence.

2. Leave a message if the call is not answered and this will be picked up from 8.45am by a member of staff in the office.

Please don't send Dojos to class teachers informing them of absences as staff members are preparing the classroom and their lessons for the day prior to 8.30am and will not always be able to access Dojo and read this message.

LEAVE OF ABSENCE

In September 2013 new Government regulations that Headteachers must not give approval for any leave of absence during term time, including holidays, unless exceptional circumstances.

Any requests for term time leave should be made on a Leave of Absence Form available from the school office and handed in 3 school weeks before the first date of the requested absence whenever possible.

Parent/carers may be issued with a penalty notice fine or prosecution should leave of 5 days or more be taken which is not authorised, or where repeated incidents of leave in term time for less than 5 days occur or where the unauthorised absence contributes to wider poor attendance that meets the legal threshold.

ATTENDANCE CHAMPION

Mrs James, our Office Manager, leads our Attendance Procedures in school.

Contact school to speak to Mrs James.

I'M
HERE



OPENING AND CLOSING

Gates open at... 8.30am

Gates close at... 8.45am



During this time, children have the time to get settled into the day, talk to friends, swap their reading books and complete morning challenges!

ATTENDANCE TARGET

We want to see every child, every day so that they can reach their full potential.

Our attendance target for every child is...



MEDICAL APPOINTMENTS

Children who have attended a dentist or doctor's appointment and subsequently come to school later than 8.45am will have the absence recorded as a medical absence.

We ask wherever possible medical appointments are made out of school time.